

Premier Spa Training Academy
1601 Bond Street
Naperville, Illinois 60563

Student Name:		Date of Birth:	
Address:			
Phone Number:		Cell Phone:	
E-Mail Address:		Social Security Number:	

Program Attending: *Please note, all courses are taught and written in English.*

____ 600 Clock Hour Massage Therapy

____ New Start ____ Re-Entry ____ Transfer Student

If re-entry, or transfer, number of hours to complete: ____ If re-entry, or transfer, number of hours accepted: ____

Length of Program: **Start Date:** **End Date:** **Weeks:**

Class Schedule: ____ Full Time ____ Part Time Number of Hours per Week: ____

Total Contracted Hours: ____

Payment Plan:

Tuition: \$
Fees: \$
Total Cost: \$
Down Payment: \$
Balance Owed: \$

***All balances must be paid in full or arrangements have been made to pay outstanding balances for a student to receive their diploma*

Type of Funding: ____ Self ____ Third Party Payer

Number of Payments: ____ Payment Due Each Month: \$ ____

Payment can be made in the form of cash, check, money order, or credit card

Grounds for Termination:

I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a diploma may be awarded.

Make up time and extended program hours are subject to availability.

CANCELLATION & REFUND POLICY:

Refunds will be issued within 30 days of the date of student notification, or date of school determination (withdrawn due to absences or other criteria as specified in the school catalog), or in the case of a student not returning from an authorized Leave of Absence (LOA), within 30 days of the date the student was scheduled to return from the LOA and did not return.

Student Initials: _____ Date: _____

For applicants who cancel enrollment or students who withdraw from enrollment a fair and equitable settlement will apply. The following policy will apply to all terminations for any reason, by either party, including student decision, course or program cancellation, or school closure.

If for any reason an applicant is not accepted by the school, the applicant is entitled to a refund of all monies paid.

Three-Day Cancellation: An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday, and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid. No later than 30 days of receiving the notice of cancellation, the school shall provide the 100% refund.

Other Cancellations: An applicant requesting cancellation more than three days after signing an enrollment agreement and making an initial payment, but prior to entering the school, is entitled to a refund of all monies paid, less the administration/cancellation fee of \$100.

Holder in Due Course Statement: Any holder of this consumer contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed amounts paid by the debtor. (FTC Rule effective 5-14-76.)

Refund After the Commencement of Classes:

1. **Procedure for withdrawal/withdrawal date:**

- A. A student choosing to withdraw from the school after the commencement of classes is to provide written notice to the Director of the school. The notice is to indicate the expected last date of attendance and be signed and dated by the student.
- B. For a student who is on authorized Leave of Absence (LOA), the withdraw date is the date the student was scheduled to return from the LOA and failed to do so.
- C. A student will be determined to be withdrawn from the institution if the student has not attended any class for 30 days.
- D. All refunds will be issued within 30 days of the determination of the withdrawal date.

Should the student's enrollment be terminated, or should the student withdraw for any reason, all refunds will be made according to the following refund schedule:

% of the clock hours attempted:	Tuition refund amount:
10% or less	90%
More than 10% and less than or equal to 20%	80%
More than 20% and less than or equal to 30%	70%
More than 30% and less than or equal to 40%	60%
More than 40% and less than or equal to 50%	50%
More than 50%	No Refund is required

The percentage of the clock hours attempted is determined by dividing the total number of clock hours elapsed from the student's start date to the student's last day of attendance, by the total number of clock hours in the program.

After the completion of the refund calculation, the school will deduct the administrative/cancellation fee of \$100.00

BUYER'S RIGHT TO CANCEL

The student has the right to cancel this enrollment agreement until midnight of the 5th business day after this contract is signed by the student and the student is accepted by the school. If the right to cancel is not given to any prospective student at the time of enrollment agreement is signed, then the student has the right to cancel the agreement at any time and receive a refund of all monies paid to date within 10 days of cancellation.

Student Initials: _____ Date: _____

SCHOOL STATISTICS

SCHOOL STATISTICS for last reporting period no data is available as the institution is applying for approval
Reporting Period – July 1, 2023 – June 30, 2024 (school was not in operation)

1) Number of students who were admitted in the program or course of instruction as of July 1 of this reporting period.		0
2) Number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:		
	a) New starts	0
	b) Re-enrollments	0
	c) Transfers into the program from other programs at the school	0
3) Total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		0
4) Number of students enrolled in the program or course of instruction during the 12-month reporting period who:		
	a) Transferred out of the program or course and into another program or course at the school	0
	b) Completed or graduated from a program or course of instruction	0
	c) Withdrew from the school	0
	d) Are still enrolled	0
5) Number of students enrolled in the program or course of instruction who were:		
	a) Placed in their field of study	0
	b) Placed in a related field	0
	c) Placed out of the field	0
	d) Not available for placement due to personal reasons	0
	e) Not employed	0
B1) Number of students who took a state licensing examination or professional certification examination, if any, during the reporting period.		0
B2) Number of students who took and passed a state licensing examination or professional certification examination, if any, during the reporting period.		0
C) Number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		0
D) Average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		N/A

(*)Employment information is compiled by reasonable efforts of the school to contact graduates by written correspondence. Some graduates could not be reached or did not return their surveys.

Student Initials: _____ Date: _____

NOTICE TO THE STUDENT

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legally binding instrument and is only binding when the agreement is accepted, signed, and dated by the authorized official of the school or the admissions officer at the school's principal place of business. Read all pages of this contract before signing.
3. You are entitled to an exact copy of the agreement and any disclosure pages you sign.
4. This agreement and the school catalog constitute the entire agreement between the student and the school.
5. Any changes in this agreement must be made in writing and shall not be binding on either the student or the school unless such changes have been approved in writing by the authorized official of the school and by the student or the student's parent or guardian. All terms and conditions of the agreement are not subject to amendment or modification by oral agreement.
6. The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer; any decision on the comparability, appropriateness, and applicability of credit and whether credit should be accepted is the decision of the receiving institution.

Licensure Requirements: The State of Illinois requires that persons engaged in massage for compensation must be licensed by the Illinois Department of Financial and Professional Regulations (IDFPR). To be licensed in the State of Illinois, graduates must pass the Massage and Bodywork Licensing Examination conducted by the Federation of State Massage Therapy Boards (FSMTB) and then make an application to the Illinois Department of Financial and Professional Regulation. The cost of an initial application, including fingerprinting costs, are the responsibility of the student. If a student fails the initial Massage and Bodywork Licensing Examination (MBLEX) they will not be able to proceed with the licensing process until they pass the MBLEX.

For a student to be eligible for registration for licensure, they must complete the minimum hours: 600 clock hours

Graduation & Placement Requirements: Students enrolled are awarded diplomas contingent upon successful completion of all program and graduation requirements. Program and graduation requirements are as follows:

1. Minimum 70% grade point average.
2. Successful completion of all program courses (i.e., students who receive a subject grade below a 60 for any subject must repeat and pass the applicable subject)
3. Fulfillment of financial obligations to the school or arrangements has been made with the school administrator for repayment of any balance owed to the school.
4. Completion of required hours.
5. We do not guarantee employment after graduation. We do however provide assistance to all our graduates who request help in seeking employment

ACKNOWLEDGEMENT:

I have received and read on _____, prior to entering an enrollment agreement, the following information to include cost of program, length of time for graduation, completion rate, placement rate and licensure rate. This contract contains the entire agreement between the school and me and no further modification of representation except as herein expressed in writing will be recognized. This contract continues a binding agreement upon acceptance of the school.

The student has received and read a copy of the student handbook and school catalog and (a) agrees to abide by the rules and policies of Premier Spa Training Academy during his/her period of attendance; (b) understands that excessive absences, non-payment of tuition, failing grades, or unsatisfactory conduct may result in immediate dismissal (refer to current school catalog); (c) agrees to make tuition payments as specified in this agreement with the understanding that absence from regularly scheduled classes does not relieve him/her of this liability; and (d) will notify the school director, in writing, in the event of withdrawal prior to the scheduled completion

I have read and understand all the information contained within this contract and I have received a copy of this signed document.

Student Signature

Date Signed

School Official's Signature

Date Signed

Student Initials: _____ Date: _____